



Meeting Request

Event:

Date:

Logistics:

- Time of meeting:
 - Point of contact:
 - o Cellphone number:
-

Background information on the project:

What is Delta State's connection to the project?

Last meeting about the project and what was discussed:

Attendees of the meeting:

1. President LaForge

Objective of the meeting:

Desired outcomes of the meeting:

What is the next step?

Notes: